



Department of Human Resources & Civil Service

Job Announcement
Please Post Conspicuously

Adam J. Bello
County Executive

Andrea Guzzetta
Director

TITLE: PUBLIC DEFENDER ASSISTANT GRADE II (Family Court)

SALARY: \$71,066 - \$98,372 annually

LOCATION: Monroe County Department of the Public Defender

JOB SUMMARY:

This is a Family Court attorney position located in the Public Defender's Office. Responsibilities involve legal representation of indigent persons entitled to public defense in the family courts of Monroe County. The employee reports directly to and works under the general supervision of the Special Assistant Public Defender in charge of family court representation. Does related work as required.

CHARACTERISTICS OF THE IDEAL CANDIDATE:

1. The Assistant Public Defender shall be an attorney duly licensed to practice law in the State of New York and admitted to practice in all courts within the scope of the plan.
2. The Assistant Public Defender would have at least three (3) years of experience in litigating family law cases.
3. The Assistant Public Defender must have an ability to work with the judges, lawyers, court administrators, other persons within the court system, and court officials.

SPECIAL REQUIREMENT(S):

This position is subject to a background check for criminal convictions. Convictions will be considered but will not automatically disqualify the candidate. No criminal background check will occur until after a conditional offer of employment has been made, unless required prior to a conditional offer because of the nature of the position or otherwise required by law.

Candidates for employment with Monroe County Government will be required to pass a pre-employment drug test. Failure to meet the standards may result in disqualification.

If you are appointed, you will be required to possess a valid license to operate a motor vehicle in New York State or otherwise demonstrate your capacity to meet the transportation needs of the position.

ADDITIONAL INFORMATION:

Effective February 2023 through December 2024 Monroe County will be providing full-time employees a quarterly \$1000 retention payment.

Visit: <https://www.monroecounty.gov/hr-choosemonroe> for more information on our county's generous paid time off, 14 holidays and more.

RESIDENCY REQUIREMENT:

Applicant must be a resident of Monroe County at the time of appointment.

APPLY ONLINE OR SEND CIVIL SERVICE APPLICATION TO:

Monroe County Public Defender's Office
10 N. Fitzhugh St.
Rochester, NY 14614

Posting Date: January 1, 2024

Posting Deadline: Until filled